

2. A. Have you ever been found in a dependency action or domestic relations proceeding to have sexually assaulted, abused or exploited any minor, or to have physically abused a minor?

YES ___ NO ___

B. Have you ever been found in any disciplinary board final decision to have sexually or physically abused or exploited any minor or developmentally disabled person or to have abused or financially exploited any vulnerable adult?

YES ___ NO ___

C. Have you ever been found by a court in a protection proceeding to have abused or financially exploited any adult?

YES ___ NO ___

If you answer "YES" to part A, B or C of question 2, please describe and provide the following information:

Date	State	Findings/Penalty	Cause Number	Court	Stated ID# (SID)
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KCJFCS will process your fingerprints to obtain from the criminal identification system a report of your record of criminal convictions for offenses against children or other persons, crimes relating to financial exploitation or vulnerable adults, civil adjudications of child abuse, domestic relations proceedings, disciplinary board final decisions, and protection proceedings. **YOUR VOLUNTEER APPOINTMENT WILL BE CONDITIONAL UPON THE RECEIPT OF A SATISFACTORY REPORT.**

You will be notified of the response within ten days after KCJFCS receives the report. We will make a copy of the report available to you upon request.

UNDER PENALTY OF PERJURY, I certify that the above information is true, correct and complete. I understand that if I am accepted as a volunteer, I can be discharged for any misrepresentation or omission in the above statements. I also understand that my volunteer position is conditioned on KCJFCS's receipt of a satisfactory report.

Signature: _____

Name (Please Print): _____

**KITSAP COUNTY JUVENILE DEPARTMENT
REFERENCE QUESTIONNAIRE FOR VOLUNTEERS**

(Please complete both sides)

Name of Applicant: _____

Name of Reference: _____

Phone Number: _____ Date of Completion: _____

1. In what capacity have you known the applicant? _____

2. How well do you know the applicant?

Well Average Little Very Little

3. Applicant's ability to relate with children/youth?

Poor Average Good

4. Applicant's relationships with people in general. (Check as many as are applicable)

Warm Shallow Loyal Shy

Sincere Cool

5. Please list six (6) words that describe this person's character:

1. _____ 2. _____ 3. _____
4. _____ 5. _____ 6. _____

6. To what extent is the applicant aware of their shortcomings?

Feels they have none Ignores them Accepts them

Strives to overcome them Unknown

7. Describe the applicant's ability to be flexible:

Excellent Good Average Fair Poor

8. How does the applicant assume responsibility?

Excellent Good Average Fair Poor

9. How well does the applicant finish projects and activities?

Very Well Well Average Fair Poor

10. Please comment on the applicant's temperament: _____

11. What are his/her major strengths? _____

12. What are his/her major limitations? _____

13. How would you rate the applicant's moral concepts?
 Below Average Average Above Average

14. Has the applicant exhibited a drug or alcohol abuse problem?
 Unknown No Yes
 If yes, please explain: _____

15. Has the applicant ever had their driver's license revoked or suspended?
 Unknown No Yes
 If yes, please explain: _____

16. Has the applicant ever been accused, arrested or convicted of a crime?
 Unknown No Yes
 If yes, please explain: _____

17. Would you be comfortable having the applicant volunteering to work with your child?
 Unknown No Yes
 If no, please explain: _____

18. Please rate the applicant on the following:

	Low	Average	High
Ability to use confidential material appropriately.			
Ability to remain objective in crisis or conflict situations.			
Ability to reach decisions independently.			
Respect for others with widely differing values from own.			
Ability to problem solve.			
Verbal and written communication skills.			
Listening skills.			
Maturity.			
Openness to learning.			
Concern for children.			

19. Do you have any concerns about this person's ability to work with children/youth or overall suitability for the Juvenile Department Volunteer Program?
 No Yes
 If yes, please explain: _____

20. Is there any reason why the applicant would not be able to perform the essential functions of a Juvenile Department volunteer?
 No Yes
 If yes, please explain: _____

Please return in the enclosed self-addressed envelope as soon as possible as the applicant's

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